



**Center of Excellence for Clean Energy
Winter Advisory Board Meeting
February 18, 2021 - Virtual Meeting (via Webex)**

Members Present:

Troy Nutter, Chair, Puget Sound Energy
Brian Young, WA Department of Commerce
Alice Massara, Tacoma Power
Bob Guenther, RETC
Dan Kay, Grays Harbor PUD
Micah Goo, City of Centralia
Alan Hardcastle, WSU Energy Program
Todd Currier, WSU Energy Program
PJ LeCompte Jr., BPA
Jeremy Gall, Avista
Sara Bowles, Tacoma Power
Cecile Bamer, Skamania County
Louise Petruzzella, Shoreline College
Nicole Schwall, Lewis County PUD

Members Absent:

Kairie Pierce, Washington State Labor Council
ML Norton, City of Centralia
Jim Lowery, Centralia College
Jay Pickett, Corps of Engineers
Brian O'Dell, Chelan PUD
Sean Bagsby, IBEW Local 77
Ben Feliz, Clark PUD

Ex Officio:

Terry Cox, Center of Excellence for Clean Energy
Jake Fay, Centralia College
Peter Guzman, SBCTC

10:00am - **Call to Order**

Introductions & Welcome - Chair Troy Nutter introduced Dr. Terry Cox, the new Interim Director of the Center. Each member introduced him or herself.

Director Update: Terry gave an update and thanked the members for meeting with her virtually over the last month. She explained how she came to be the interim director – she is half time through the end of June 30, filling in as the College changes over to a new Peoplesoft system and opens up hiring again.

Terry has three big goals to complete during her time as interim director:

1. Re-engage the board
2. Get a one-year strategic plan on the books, and
3. Hire the new director.

The first goal is almost complete: Terry has met individually (virtually) with most members and found that most people want to stick with the Center of Excellence. The second goal: The college is helping to solicit quotes for the work of pulling together existing research plus interviewing the Board so that some baseline information is established to build the draft strategic plan on. The plan is to have a draft completed to be voted on at the spring Board meeting.

The third goal, hiring a director: A subcommittee has been formed of 4 members of this group who will start by reviewing the job description and then determining who wants to continue to review the applicants and be on the hiring committee. Terry will send a draft job description later this week. The intent is to have the job posted by early March, with the new director starting in their role on the first of June.

Board Chair nomination and election – Alice Massara was unanimously voted in as the new Chair.

Strategic Planning Committee – Terry asked for volunteers to review the information for the strategic plan and to help put together the draft for board review.

Questions to the Board: Terry asked for input from the Board on a couple of items. The Board agreed that they would like to have a member of the Board of Trustees as a member of this Board. Terry will carry that request forward. Next, Terry explained about the Comprehensive Local Needs Assessment (CLNA), a new process that all the community colleges will be undergoing in the fall. The Board suggested that they could do a survey that would be disseminated to all 34 community and technical colleges. Terry will bring this idea back to the Center Director's group, perhaps all of the CoE Boards could do this survey and it could then go out to all the CTC. Terry will update the Board on this at the next meeting.

Board Member updates: Members updated about what is happening in their organizations. Themes were: Trying to tackle equity issues in hiring and the workforce; differences in internship and hiring processes because of COVID constraints, and working with students who want to stay local. A suggestion was made that the Center should look at having a big role in helping the industry to diversify and should include something about this in the new strategic plan.

11:40am - Meeting adjourned