



Advisory Board Charter 2021 - 2023

Purpose and Scope of Work

The Advisory Board is created as a committee for the purposes of working with and providing industry related insight and workforce development related recommendations for the Pacific Northwest Center of Excellence for Clean Energy (PNCECE) director and staff in the following areas:

- **Economic Development** - partnering with state and local agencies to further the mission of the PNCECE and the Community and Technical College System (CTC).
- **Industry Focus** - building, expanding, and collaborating with industries and labor who partner with the CTC system in the field of clean energy with the goal of supporting and promoting relevant workforce training.
- **Education** - contributing insight in creating and supporting development of programs and curriculum that in turn supports industry partners.
- **Workforce Focus** - providing insight into skill gaps, trends, and best practices that can be replicated across Washington state by PNCECE.

Membership

The PNCECE Advisory Board will consist of a minimum of six members, who will meet at least twice per year. Members will represent business, agency, and educational partners in clean energy related industries.

Members may occasionally be called upon to speak to outside entities on behalf of PNCECE.

Members who are absent without reasonable cause from three successive meetings will be considered to have resigned their seat on the Board, and will be replaced within six months.

Advisory Board Members are limited to a three-year term, with potential for renewal of membership, in an effort to maintain a diverse and productive Board. The Advisory Board chair term is a two-year term as active chair, with one year as Past Chair, so as to transition a new Chair with as much insight as possible.

Organization Structure

The Advisory Board Chair will be appointed by nomination, confirmed by vote of the board, and will be responsible for Board approval of the PNCECE Work Plan each year (July 1 to June 30), and any other representation of the Board as needed.