

INSTRUMENT CONTROL SPECIALIST– SAMPLE POSITION DESCRIPTION

Summary:

Maintain, repair, calibrate, and revise relays, control, non-revenue meter equipment and associated circuits consistent with safety regulations. Perform all tests necessary to prove operation of same. Operate stations and equipment necessary to perform these duties. Maintain system meter and relay records and data.

Education and Qualifications:

- Applicant must be qualified journeyman substation electrician/mechanic or meterman with five years experience, and be proficient in using tools and equipment of the trade.
- Must be able to perform electrical tests of relays, meters, circuits and associated equipment.
- Must have working knowledge of electronics and basic trigonometry.
- Must have knowledge of three phase circuit theory and be able to read and interpret circuit diagrams as applied to meter, relay and controls.
- General knowledge of safety and environmental regulations.

Work Environment:

The work of the Instrument Control Specialist is performed in all weather conditions, all noise levels and in some hazardous conditions. The positions involves occasional sitting, frequent standing, walking and moderate to heavy lifting, frequent bending, balancing, climbing, operation of light equipment, tools and machinery plus the occasional operation of heavy equipment.

Note:

This position requires additional training. Journeymen can bid for these positions. System Operators with 5 years of experience shall have equal bidding rights. Substation Electrician/Mechanics with seniority generally have preferential bidding rights over Metermen.