



WISE Executive Leadership Team Meeting

September 30, 2016

9:00 – 11:00 am

Center of Excellence for Clean Energy, Centralia, WA

WISE Advisory Board Attendees:

Troy Nutter, Chair, PSE

Todd Currier, WSU Energy Program

Jeremy Gall, Avista

Jesse Cote, 751 Machinists

Joan Weiss, WSLC

Alice Massara, Tacoma Power

Karie Pierce, WSLC

Stephanie Caldwell, Abscher Construction

Anna Pavlik, City of Seattle

Bob Guenther, IBEW 77

WISE Advisory Board Members not in Attendance:

Moe Salem, McKinstry

Dawn Karber, Spokane Area Workforce Development Council

Peter Lahmann, NW Laborers Training Trust

Steve Kidd, CIM Tech

Bob Uptegrafft, Pacific NW Aerospace Alliance

Ex-Officio

Barbara Hins-Turner, Center of Excellence – Clean Energy

Mary Kaye Bredeson, Center of Excellence – Aerospace and Advanced Manufacturing

Shana Peschek, Center of Excellence - Construction

Staff

Sue Bradshaw, Center of Excellence – Aerospace and Advanced Manufacturing

Anthony Valterra, Center of Excellence – Clean Energy

James Hovis, Center of Excellence – Clean Energy Scott

Wagemann, Center of Excellence – Clean Energy

9:00 - 9:05 am

Call to Order, Troy Nutter, Chair

Roll Call

9:05 – 9:10 am

WISE Project Update – Anthony Valterra, WISE Project Manager

Anthony provided the board with an update on the WISE grant. The update included:

1. U. S. Department of Labor Audit findings:
 - a. Disclosure updated to include percentage of program costs covered by WISE.
 - b. Policies and Procedures manual and FERPA acknowledgement updated to include additional entities with access to student files.
 - c. The correct DOL EEO poster now hangs in WISE grant class areas.
 - d. Equipment policy now specifies that all equipment paid for by the grant is secured physically.
 - e. Outcome Projections – the grant projections are to meet or exceed deliverables.
 - f. All grant contracts have been updated to end on the last day of the grant.
 - g. Overall the grant is very strong and these corrections are minimal.
 - h. The grant auditor praised the grant for its strong leadership and industry partnerships.
2. Current grant outcomes and projections:
 - a. Grant outcomes – overall the grant is on track to meet or exceed all grant outcomes. Anthony summarized current grant participant outcomes and projections. (See attachment 1). Anthony mentioned that employment numbers and wage increase numbers will likely increase when we receive ESD data.

Todd Currier suggested that the grant calculate the percentage of exiters that become employed.

Barbara explained that the Grant just recently completed ESD data sharing agreements, and this was a major challenge of the grant.

Todd Currier asked what outcome numbers the grant auditor was looking at.

3. Grant Budget Projections – Overall the grant is slightly underspent. Some colleges are significantly underspend and some grant funds will likely be redistributed. Anthony also explained how new budget modifications will work going forward. Specifically, all colleges other than Centralia will become contractors under Centralia's budget. This allows funds to be moved more easily between consortium colleges.
4. New WISE Funded Programs
 - a. James Hovis, Centralia College Program Mgr described the RETC Lean Six Sigma program for Veterans accomplished through expanding the RETC Veterans contract
 - b. Anthony described the energy tech program at Shoreline College that will now be included in the WISE programs.
 - c. Walla Walla will expand their WISE funded programs to include an additional energy program.

October in Georgia

Anthony, Sue, Gwen, and Shana will present on the NCRC, soft skills training at Walla Walla, and the tiny houses project at Renton.

9:40 – 9:45 am

ESD data update – Scott Wagemann

Scott provided a summary and update of WISE data. The grant sources three types of data on participants, 1. Employment Securities data, 2. Navigator collected data, and 3. College collected data.

The major accomplishment recently has been the completion of all college/ESD data sharing agreements.

9:45 – 10:00 am

Grant Challenges – Anthony covered grant challenges including:

1. Upcoming midterm report
2. Position turn-over
3. Navigator manual
4. Policy and procedure manual
5. Faculty/navigator conflict
6. NCRC numbers
7. Navigator job task are not consistent across colleges

Stephanie Caldwell suggested that the grant produce success stories as a part of the final grant report.

Barbara Hins-Turner suggested the report also include a “lessons learned” section.

Todd Currier suggested a section that includes a “legacy section” that includes the lasting parts of the grant, as well as the plan to sustain them.

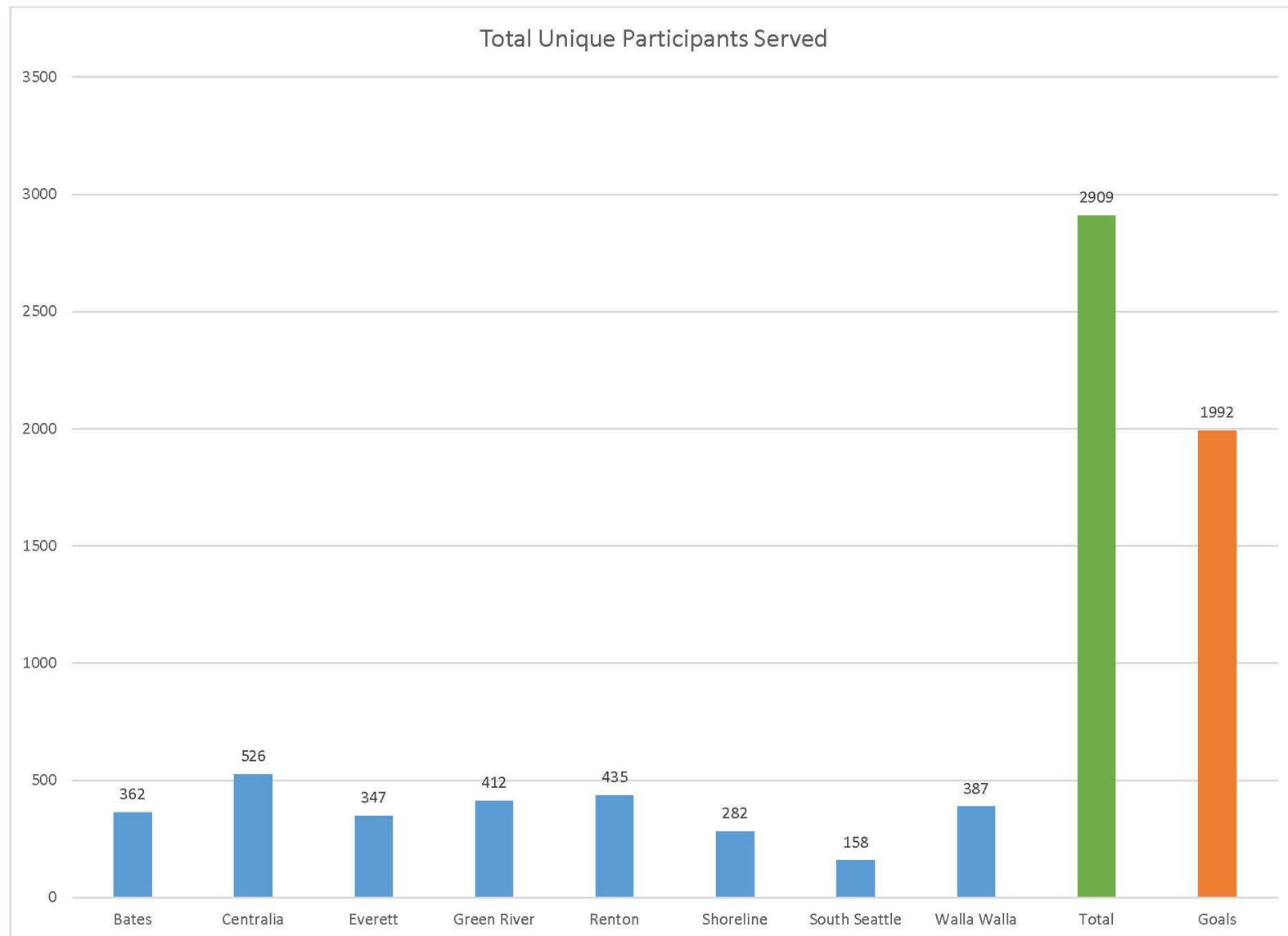
Jesse Cote suggested that the final report include a section that covers the industry, education, and labor partnership.

Approval of Minutes – Karie Pierce motioned to approve the minutes from the 5/19/2016 WISE board meeting, Stephanie Caldwell seconded the motion, and approval was unanimous.

10:00 am

Meeting Adjourned

Attachment 1. WISE outcome projections



Program Completers and Percent Completing

