



## WISE Executive Leadership Team Meeting

December 1, 2015

10:00 – 11:00am

Conference Call

### **WISE Advisory Board Attendees:**

Troy Nutter, Chair, PSE  
Jeremy Gall, Avista  
Todd Currier, WSU Energy Program  
Bob Guenther, IBEW 77  
Moe Salem, McKinstry  
Stephanie Caldwell, Absher Construction  
Peter Lahmann, NW Laborers Training Trust  
Steve Kidd, CIM Tech  
Bob Uptegrafft, Pacific NW Aerospace Alliance  
Jesse Cote, 751 Machinists  
Anna Pavlik, City of Seattle  
Joan Weiss, WSLC

### **WISE Advisory Board Members not in Attendance:**

Alice Massara, Tacoma Power  
Dawn Karber, Spokane Area Workforce Development Council

### **Staff:**

Barbara Hins-Turner, Center of Excellence – Clean Energy  
Mary Kaye Bredeson, Center of Excellence – Aerospace and Advanced Manufacturing  
Sue Bradshaw, Center of Excellence – Aerospace and Advanced Manufacturing  
Shana Peschek, Center of Excellence – Construction  
Anthony Valterra, Center of Excellence – Clean Energy  
James Hovis, Center of Excellence – Clean Energy  
Marla Miller, Centralia College

10:00- 10:05am      **Call to Order, Troy Nutter, Chair**

### **Roll Call**

**Introduction on New Members** – Barbara Hins-Tuner introduced new members of the WISE advisory board: Bob Uptegrafft, Alice Massara, and Anna Pavlik.

**Approval of Minutes** – Approval of minutes from the 9/24/2015 WISE board meeting will occur at the next meeting.

10:05-10:20am

**WISE Project Update – Anthony Valterra, WISE Project Mgr. – Review Year End Briefer** Presentation updating the board on the 1<sup>st</sup> year of the WISE Grant(attached). The grant has surpassed most of grant goals, including: participants, retained students, completed credit hours, and earned credentials. The grant has not reached its goals in completing students and participants employed. Anthony presented challenges encountered by the grant including: staff turnover, TACCCT grant rule changes, and Employment Security Department rules requiring a data management position be brought in-house instead of being contracted.

Jeremy Gall asked for specifics on job figures. Anthony mentioned that most jobs at this point are from the construction programs.

Anna Pavlik asked for clarification on completer numbers. Anthony explained that this is due to new DOL rules and ramp up time.

Todd Currier asked for confirmation that we are tracking the employment of participants who are employed in better jobs as a result of the grant, and not just participants who got a new job.

**Budget** - A presentation updating the board on the status of the WISE budget. The grant has hired all program managers and navigators, but the grant still needs to fill the data management position. Equipment purchases and deliveries are now finished, and the grant has used 15% of the budget in 27% of the project time.

Troy Nutter asked if the surplus budget rolls to the next year. Anthony confirmed that it would. Troy also asked why we track leverage figures. Anthony explained that leverage shows support for our programs and the leverage can be used to cover unallowable expenses.

### **Q&A and Committee Recommendations**

#### **Center of Excellence Updates:**

10:20- 10:25am

#### **Construction – Shana Peschek**

Presentation updating the board on the Leadership in the Trades Certificate. Shana Peschek and Jeremy Gall attended a workshop in Spokane. The discussion further outlined the future certificate to be offered at Renton Technical College.

10:25-10:35am

#### **Aerospace and Advanced Manufacturing – Mary Kaye Bredeson**

Presentation updating the board on the National Career Readiness Certificate. Progress is being made in gaining industry support and

acceptance of this certification. Mary Kaye also provided an update on the new Mechatronics programs at Centralia College, Clover Park Technical College, and Everett Community College.

10:35 – 10:45am

**Clean Energy – Barbara Hins-Turner**

Presentation updating the board on the status the Center of Excellence for Clean Energy. She mentioned that the Corporation for a skilled workforce approached WISE grant recipients for advice on behalf of TAACCCT round 2 and 3 recipients. Barbara mentioned that the Center of Excellence for Clean Energy is now fully staffed with the addition of James Hovis. He will be assisting the Centralia College Energy program on the new hydro program and online coursework. Barbara, Mary Kaye, and Shana presented at the ACCT. The presentation covered the Center of Excellence model in Washington State. Barbara also updated the board on the status of the Bates Technical College Power Pathways program, funded by Camo 2 Commerce. The program will run 12 weeks at Bates and is scheduled to start early next year.

10:45- 10:50am

**2016 Energy and Construction Best Practices Summit**

The board announced the dates for the summit and the keynote speaker.

**Hold the Date: May 18/19, 2016**

**Bates Technical College, South Campus, Tacoma**

**Keynote – Matt Morrison, Chief Executive Officer, PNWER**

The planning meeting for the summit was also announced for December 9<sup>th</sup> 2015.

10:50 - 11:00am

**For the Good of the Order** – Bob Guenther brought up the possibility of getting NCRC testing into high schools. Sue Bradshaw described the use of the NCRC in Oregon high schools where it is fully funded. She also described a project funded by the Center of Excellence for Aerospace and Advanced Manufacturing, which provided the NCRC to 250 high school students across 5 Washington school districts. Bob proposed a partnership the Centers of Excellence, Pacific Mountain Workforce Development Council, the Youth Council, and ESD, to fund the NCRC testing in high schools.

11:00 AM

**Meeting Adjourned**



## Washington Integrated Sector Employment (W.I.S.E.)

**A U.S. Department of Labor (DoL) Trade Adjustment Assistance Community College and Career Training (TAACCCT) Round 4 Grant**

**Project Duration:** 10/01/2014 – 9/30/2018 (three years of activity; fourth year for reporting)

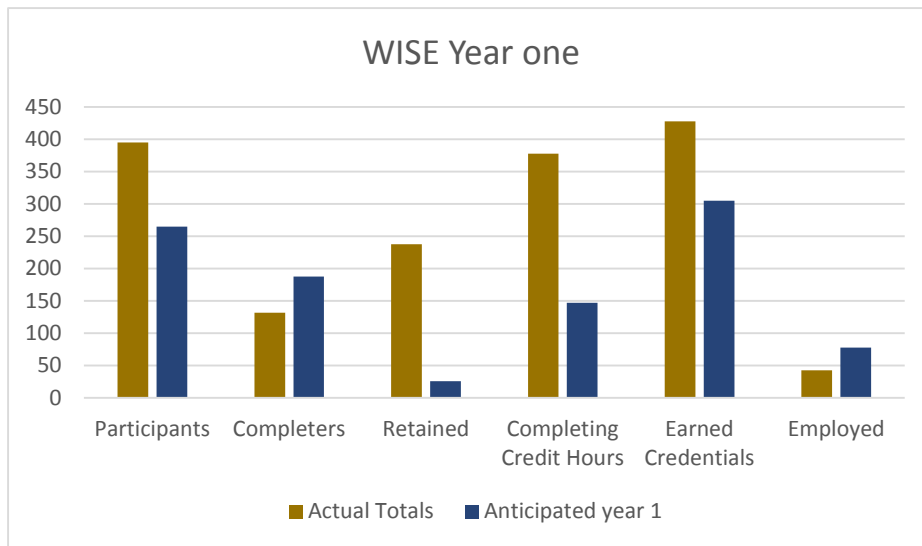
**Total Project Value:** \$9,994,854

**Grant Lead:** Centralia College and the Center of Excellence for

Clean Energy

**Consortium Partners:** Centers of Excellence for: Clean Energy, Aerospace & Advanced Manufacturing and Construction; Bates Technical College, Centralia College, Everett Community College, Green River Community College, Renton Technical College, Shoreline Community College, South Seattle College, and Walla Walla Community College

The first year of the WISE grant concluded on September 30<sup>th</sup>, and the first annual report was submitted to DoL on November 13<sup>th</sup>, 2015. Student outcome data is reported only once per year and this was the first opportunity to see how well we were doing, compared to projections. The answer is: quite well.



The above chart reflects the only areas that do not dramatically exceed the projected numbers are in "Completers" and "Employed". Navigation which is now fully implemented should help both of those numbers meet their projections in year 2. However, thanks to a number of schools getting programs up and running quickly, (Renton Technical College, Walla Walla Community College and Bates Technical College), we are well head on the intake of grant "Participants", students "Completing Credit Hours", and "Retention". "Earned Credentials" has been boosted by the realization that many certificates issued in the trades actually comprise multiple valuable certificates, each of which counts as an industry recognized certificate. With the other colleges in the consortium meeting their numbers and some exceeding their numbers the grant has a solid start towards meeting grant outcomes.

Year one has been a success but it has had a fair share of challenges.

1. The turn-over in positions among the 8 colleges has been unprecedented. Program Managers, Navigators and Deans have all come and gone with a great deal of rapidity. As well as creating open positions, this has also meant that there are often multiple people who are getting up to speed on the grant and its process and procedures.
2. The DOL has altered some of its rules and some of its definitions since TAACCCT round one. This has meant, for example, that an unforeseen Request For Proposal (RFP) process had to be undertaken, or the process of counting students as "participants" had to be altered. This also impacted our "Employed" number as a student who might have a part time minimum wage job while going to school cannot count as employed by the DOL's rules if they were to complete and get a job in their field of study. They are incumbent workers and can only count as having "received a wage increase".
3. In addition, some state entities such as the Employment Security Department have rules in place that conflicted with the demands of the grant. Some work that was originally going to be sub-contracted had to be brought in-house at Centralia College and some that was being done in- house had to be sub-contracted to align with those rules.

In year two, we will complete a "Process and Procedures" manual for both the Program Manager and the Navigator positions. This will assist maintaining continuity in case there is further turnover in those positions. All RFPs have been awarded (3<sup>rd</sup> party evaluation, navigation coordination, NTER support to make curriculum publically available and Veteran's Coordination) so work can move forward for those contracts. A budget modification has been submitted to address the need to move work "In House/Out of House". Finally, 3SI has been contracted to do 3<sup>rd</sup> party evaluation as required by the grant. An evaluation plan has been drafted, revise on input from the DoL, and resubmitted.

One area where the grant is doing well, but that we will put special focus on in year two, is the number of eligible veterans being served. The current intake for veterans is 17.2% of participants. This is a very solid number and we are quite proud of that achievement. But now that we have contracted a Veteran Coordinator through the Regional Education and Training Center (RETC) to assist colleges in outreach and retention of eligible veterans, we hope to push that number even higher in year two.

Presented to the WISE Executive Leadership team 12/1/2015. In attendance:

Troy Nutter, PSE; Jeremy Gall, Avista; Todd Currier, WSU Energy program; Bob Guenther, IBEW Local 77; Moe Salem, Mckinstry; Stephanie Caldwell, Absher Construction; Peter Lahmann, NW Laborers Training Trust; Steve Kidd, CIMTech; Bob Uptegrafft, Pacific Northwest Aerospace Alliance; Jess Cote, 751 Machinist; Anna Pavlik, City of Seattle; Joan Weiss, WSLC. Not in attendance: Dawn Karber, Spokane Area WDC; Alice Massara, Tacoma Power



Pacific Northwest Center of  
Excellence for Clean Energy

Fiscal Report Ending 10/31/15

DATE 11/30/2015

**BUDGET STATUS**

Sub-recipients	Yr. 1 Budget	Yr. 1 Expenditures	Yr. 1 Remaining Budget	Yr. 2 Budget	Yr. 2 Expenditures	Yr. 3 Budget	Yr. 4 Budget	Total Grant Funds	Total Remaining Budget
Centralia	\$ 399,941	\$ 171,727.75	\$ 228,213.25	\$ 590,691	50,465.73	\$ 576,240	\$ 281,510	\$ 1,848,382	\$ 1,626,188.52
Everett	\$ 443,619	\$ 203,482.44	\$ 240,136.56	\$ 469,305	33,121.57	\$ 460,306	\$ 42,546	\$ 1,415,776	\$ 1,179,171.99
Renton	\$ 359,202	\$ 220,897.75	\$ 138,304.25	\$ 433,972	37,537.28	\$ 432,649	\$ 41,342	\$ 1,267,165	\$ 1,008,729.97
Green River *Thru 9/30/2015	\$ 295,012	\$ 82,677.19	\$ 212,334.81	\$ 416,993		\$ 406,856	\$ 74,556	\$ 1,193,417	\$ 1,110,739.81
Shoreline	\$ 443,904	\$ 102,378.63	\$ 341,525.37	\$ 357,164	21,553.99	\$ 374,376	\$ 47,697	\$ 1,223,141	\$ 1,099,208.38
Bates	\$ 441,283	\$ 243,246.31	\$ 198,036.69	\$ 327,125	31,309.57	\$ 328,934	\$ 41,300	\$ 1,138,642	\$ 864,086.12
S. Seattle	\$ 195,698	\$ 99,422.70	\$ 96,275.30	\$ 255,389	13,202.84	\$ 222,041	\$ 14,536	\$ 687,664	\$ 575,038.46
Walla Walla	\$ 603,824	\$ 137,420.56	\$ 466,403.44	\$ 308,220	57,858.90	\$ 308,623	\$ -	\$ 1,220,667	\$ 1,025,387.54
<b>Total</b>	<b>\$ 3,182,483</b>	<b>\$ 1,261,253.33</b>	<b>\$ 1,921,229.67</b>	<b>\$ 3,158,859</b>	<b>245,049.88</b>	<b>\$ 3,110,025</b>	<b>\$ 543,487</b>	<b>\$ 9,994,854</b>	<b>\$ 8,488,550.79</b>

\$  
Total Grant Funds for 4 years 9,994,854.00

Total Expenditures to Date **\$ 1,506,303.21**  
 Percent of Expenditures 15.07%  
 Percent of Project Time Completion 27.08%

<b>Leveraged Amount</b>	<b>Yr. 1</b>	<b>Yr. 2</b>	<b>Yr. 3</b>	<b>Yr. 4</b>
October				
November				
December	\$ 3,324.69			
January				
February				
March				
April				
May				
June	\$ 65,251.49			
July				
August	\$ 75.77			
September	\$ 19,859.00			
<b>Total</b>	<b>\$ 88,510.95</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>